



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
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Date:08-05-2026

OFFICE MEMORANDUM

Subject: Instructions regarding handling of Contempt Cases.

It has been observed that in certain cases, information regarding pendency of contempt proceedings before judicial forums is not being communicated to Headquarters in a timely manner. Such delay poses serious legal and administrative risks, particularly in situations where the Hon'ble Courts may proceed to pass adverse orders, including directions for personal appearance of senior officers, including DG.

Further, it has also been observed that in certain Regional Offices, legal work is being handled in a fragmented manner, with CAT matters being dealt by BO (Admin) and other court matters by BO (Legal). Such bifurcation leads to lack of accountability, coordination issues and inefficiencies in litigation management.

In the stated background, it is felt necessary to reiterate and formalize instructions to all field offices that:

1. Any contempt petition filed, listed or notice received in any matter must be reported to Legal Branch, Headquarters immediately without any delay from now onwards. It is also emphasized that no laxity in this regard shall be tolerated and any failure will invite strict Administrative action under appropriate service rules;
2. BO (Legal) officers have undergone requisite legal training; therefore, all legal matters in a Regional Office be entrusted to BO (Legal) to ensure accountability and effective monitoring. Wherever the existing arrangement is otherwise, the same may be streamlined accordingly.

This issues with the approval of Director General.

Yours Sincerely

Vijay Kumar
Deputy Director (Legal)

Digitally signed by
Vijay Kumar
Date: 08-05-2026
15:39:46

Copy To:

1. PPS / PS to DG, FC, CVO, CTO
2. All ICs, MCs Hqrs., Zonal ICs and Zonal MCs, for kind information and necessary action.
3. Regional Directors/Deans/Medical Superintendents of all Regions and Colleges/Hospitals.
4. Website Contents Manager with a request to upload the same on ESIC Website.
5. Guard file.